



State of California—Health and Human Services Agency
Department of Health Services



SANDRA SHEWRY
Director

ARNOLD SCHWARZENEGGER
Governor

April 12, 2007

PPL No. 07-008

TO: All Local Educational Consortiums (LECs),
Local Governmental Agencies (LGAs), and
Local Educational Agencies (LEAs) Coordinators for
Medi-Cal Administrative Activities (MAA)

SUBJECT: SCHOOL-BASED MAA TIME SURVEY TRAINING SESSIONS

The California Department of Health Services' (CDHS) School-Based Medi-Cal Administrative Activities unit (SMAA) is conducting training workshops for SMAA Time Survey Training in June 2007.

This training is **mandatory** for all LECs and LGAs claiming MAA for schools. LEAs will not be allowed to claim MAA for fiscal year 2007/2008 if their LEC/LGA Coordinator or the Coordinator's authorized alternate representative has not attended this training.

The training session will take place on the following dates and locations:

Tuesday, June 5, 2007

Time: 1:00 – 3:00 pm
Sacramento County
Dept. of Health & Human Services
Administration Building
Conference Room 1
7001 A East Parkway
Sacramento, CA 95823
Room Capacity: 75

Tuesday, June 12, 2007

Time: 1:00 – 3:00 pm
Contra Costa County
Office of Education
77 Santa Barbara Road
Board Room
Pleasant Hill, CA 94523
Room Capacity: 70

Thursday, June 14, 2007

Time: 1:00 – 3:00 pm
Orange County
Department of Education
200 Kalmus Drive
Building D, Room 1001
Costa Mesa, CA 92626
Room Capacity: 204

Wednesday, June 27, 2007

Time: 9:00 – 11:00 am
University Square
2000 K Street
Conference Room US-1
Bakersfield, CA 93301
Room Capacity: 100

All Local Educational Consortiums (LECs)
Local Governmental Agencies (LGAs), and
Local Educational Agencies (LEAs) Coordinators for
Medi-Cal Administrative Activities (MAA)

Page 2

April 12, 2007

Registration for this forum is required. Please complete the attached registration form identifying the person(s) who will be attending and return the registration to CDHS by **May 7, 2007**. A registration form must be completed for **each** person planning to attend.

If you are unable to attend and wish to send an alternate representative in your place (i.e., representatives from your staff and/or the school-based claiming unit staff), a written request with justification must be sent to CDHS with the registration form. Please note that vendors will not be accepted as the sole alternate representatives for an LGA or LEC. The alternate representative (attendee) requests **will be approved by CDHS by May 10, 2007**.

Space for this forum is limited and priority will be given to LECs, LGAs, and LEA MAA Coordinators and their staff. Vendor participation will be limited based on capacity.

Send registration forms and justifications to Isabel Hernandez via e-mail at ihernand@dhs.ca.gov or fax forms to (916) 552-9572. If you have additional questions or concerns, please contact Isabel Hernandez at (916) 552-8018. You will receive a confirmation for your training date and location by e-mail by **May 17, 2007**.

Sincerely,

Original Signed by Elizabeth Touhey

Elizabeth Touhey, Chief
Administrative Claiming Local and
Schools Services Section

cc: Ms. Cathleen Gentry
MAA/TCM Consultant
Local Governmental Agency
455 Pine Avenue
Half Moon Bay, CA 94019